

**बिड दस्तावेज़ / Bid Document**

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	30-03-2026 17:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	30-03-2026 17:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	75 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Chemicals And Fertilizers
विभाग का नाम/Department Name	Department Of Fertilizers
संगठन का नाम/Organisation Name	Rashtriya Chemicals And Fertilizers Limited (rcf)
कार्यालय का नाम/Office Name	Rcf Ltd Thal Unit Alibag
वस्तु श्रेणी /Item Category	Facility Management Services - LumpSum Based - Industrial; Housekeeping, CONTRACT FOR HOSPITALITY, HOUSEKEEPING AND CATERING SERVICES OF SWAGAT GUEST HOUSE, BUNGLOWS AND OFFICIAL EVENTS, AT RCF THAL, FOR TWO YEARS; Consumables to be provided by servi..
अनुबंध अवधि /Contract Period	2 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या   / Minimum number of bids required to disable automatic bid extension	3

<b>बिड विवरण/Bid Details</b>	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
न्यूनतम मूल्य/Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / <b>Financial Document Indicating Price Breakup Required</b>	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	700000

#### ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### लाभार्थी /Beneficiary :

SENIOR ENGINEER

RCF LTD THAL UNIT ALIBAG, Department of Fertilizers, Rashtriya Chemicals and Fertilizers Limited (RCF), Ministry

of Chemicals and Fertilizers  
(Aishwarya Dilip Ghodke)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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#### एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

2. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

#### एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

PRICE BREAK UP - [1773918288.xlsx](#)

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

**Details of the premise:**[1773918112.pdf](#)

**Scope of work:**[1773918119.pdf](#)

#### Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
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23-03-2026 16:00:00

CONTRACT CELL DEPT, SECOND FLOOR, ADMIN. BUILDING, RCF THAL, ALIBAG

**Facility Management Services - LumpSum Based - Industrial; Housekeeping, CONTRACT FOR HOSPITALITY, HOUSEKEEPING AND CATERING SERVICES OF SWAGAT GUEST HOUSE, BUNGLOWS AND OFFICIAL EVENTS, AT RCF THAL, FOR TWO YEARS; Consumables To Be Provided By Servi.. ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Premises	Industrial
Type of services required	Housekeeping , CONTRACT FOR HOSPITALITY, HOUSEKEEPING AND CATERING SERVICES OF SWAGAT GUEST HOUSE, BUNGLOWS AND OFFICIAL EVENTS, AT RCF THAL, FOR TWO YEARS
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Cooking and catering , Cleaning & Sanitation , HOSPITALITY, HOUSEKEEPING AND CATERING SERVICES OF SWAGAT GUEST HOUSE, BUNGLOWS AND OFFICIAL EVENTS, AT RCF THAL, FOR TWO YEARS
<b>एडऑन /Addon(s)</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes
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प्राचल/Parameter	मूल्य/Values
<b>कोर / Core</b>	32522424

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Aashishkumar Udayprakash Mishra	402208,RCF LTD, THAL UNIT, TAL - ALIBAG, RAIGAD	Project / Lumpsum Based	N/A

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

### 1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

**Vendor should quote prices as per attached “price breakup format” only. Offers indicating rates anywhere else (scanned documents etc.) shall be liable for rejection.**

**Vendor should quote rate above the floor price, indicated on Gem portal. If rate quoted by vendor is below floor price, offer will be rejected straightaway**

## **SCOPE OF WORK**

### **AS PER TENDER DOCUMENT**

**ATC- 1:** Scanned signed stamped copy of

- GST clauses Annexure-V
- Restrictions under Rule 144(xi) of the General Financial rules (GFR) 2017 Annexure-XI/ XIA.

(Please print the documents on bidder's letter head with duly filled, signed and stamped by appropriate authority) and signed stamped copy of corrigendum's for subject tender uploaded on tender (GeM) portal.

**ATC- 2 :** Scanned signed stamped copy of

- Instruction For Bidders & MSME bidders Annexure- IA & IB
- General Terms & Conditions (GTC) Annexure- I
- Scope Of Work, Special Terms & Conditions Annexure- II/ IIC
- Pre-Qualification Criteria (PQC)/ (PQC)/ Technical Prequalification Details (To be submitted by Bidder) Annexure- XII/XIIB

**ATC- 3 :** Scanned signed stamped copy of

- Techno-commercial Bid / Check-list Annexure- III
- Undertaking on Vendor Letter Head Annexure- IIIA
- Disciplinary Action Clauses Annexure- IV
- HSE requirements / Instructions Annexure - VI
- Public Procurement (Preference to Make in India) Annexure- X

**ATC- 4 :** Scanned signed stamped copy of

- Vendor Details Update Form (VDU) along with necessary documents Annexure- IX

- ii. GATE-PASS FORMAT Annexure – XIV
- iii. Declaration of Status of Debarment Listing/ Blacklisting/ Holiday Listing Annexure – XVIA
- iv. Undertaking about common Directors/ Partners/ Interest in other associated units/ companies Annexure – XVIB
- v. Annexure – XVII EMD in the form of Bank Guarantee (BG)
- vi. Integrity pact with signed, stamp and date- Annexure – XIII
- vii. Similar completed work order as per PQC and other PQC documents requested in scope of work, mentioned in tender document.

## **A.PREQUALIFICATION CRITERIA**

The bidders shall upload following pre-qualification documents along with their offer as per mentioned in PART-I of e-tender:

1. Bidder should have at least Three years Experience of having successfully completed work order for providing Hospitality/ Housekeeping and Catering services to Central/ State Government/ PSUs/ Nationalized Banks/ Listed Organizations for their Guest House/ Hostels **having minimum 40 rooms with attached Restaurant / Mess catering facility at one location** during last seven years ending last day of month previous to the one in which offers are invited/issued should be fulfilling either of the following :-

Minimum value of completed work must be as follows:

- a) Three similar completed works each costing not less than the amount equal to  
**Rs. 60.19 Lakh each + GST, OR**
- b) Two similar completed works each costing not less than the amount equal to  
**Rs. 75.24 Lakh each + GST, OR**
- c) One similar completed works costing not less than the amount equal to  
**Rs. 120.38 Lakh each + GST.**

**Note :-**

- a) Bidder shall submit executed work order/purchase order copy for fulfilling the above-mentioned criteria. This work order must be issued & executed in the last 07 (seven) years ending the last day of month previous to the one in which this subject tender is floated/issued.
2. Proof of execution of submitted work order, which include any of the following
    - (i) Completion Certificate/ Customer Acceptance Certificate OR
    - (ii) GeM SDAC (Service Delivery Acceptance Certificate) document OR
    - (iii) (a) Tax Invoice to the extent of the required Pre-Qualification value and  
(b) Proof of receipt of payment like bank statement for the above referred tax invoice OR

(iv) Any other document indicating work completion

03. Copy of partnership deed/proprietorship /Memorandum and article of association, certificate of incorporation.
04. Average annual financial turnover during the last three years, ending 31st March of the previous financial year (i.e. FY 2022-23, 2023-24, 2024-25) should be at least Rs. 45.14 Lakhs.

In case the date of constitution/incorporation of the bidder is less than three years old, the average annual financial turnover in respect of the completed financial years after the date of constitution shall be taken into account. In this case, the financial turnover during last financial year/ the average financial turnover during preceding two financial years should be at least Rs. 45.14 Lakhs. Bidders shall submit CA certificate / CA audited Profit & Loss accounts, Balance sheets etc. indicating the annual turnover figures, in support of the same. The financial documents has to be CA audited/issued with membership number, seal, signed and with UDIN.

05. All the bidders have to submit the Net worth certificate of last three financial years (i.e. FY 2022-23, 2023-24, 2024-25) issued by CA with membership number, seal, signed and with UDIN or CA audited financial statements/ balance sheets for each of the last three financial years.

The net worth of the Bidder firm should not be negative on 'The Relevant Date'. It means the net worth of the Bidder should not be negative in the balance sheet of last financial year. AND

Net Worth of bidder should not have eroded by more than 30% (thirty percent) in the last TWO YEARS, ending on 'The Relevant Date'. It means the net worth of last financial year should not be less than 70% compared to the 3rd last financial year.

In case the date of constitution/ incorporation of the bidder is less than 3 years old, the following will be applicable:

- (i) The Net Worth in each of these years should not be negative.
- (ii) Net Worth in respect of the immediate previous financial year should not have eroded

more than 30 per cent than that of it's previously audited financial statement. In case the Bidder has completed financial statements of only preceding year, the clause of net worth erosion will not be applicable.

**"The Relevant Date" means 31-03-2025 for block of FY 2022-23, 2023-24, 2024-25."**

06. Copy PAN Details, GST Registration details, PF Registration details and ESIC registration details, codes/ sub codes of state of Maharashtra state only.
07. Submission of Integrity Pact (Annexure-XIII) of NIT with date and sign, stamp on each page

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms

of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**