(To be given on Party's Letter Head)

To

Deputy General Manager (IET),
Rashtriya Chemicals & Fertilizers Ltd.
Priyadarshini, 8th Floor,
Eastern Express Highway,
Mumbai- 400022.

Dear Sir,

Subject: Application for registration for Co-marketing for supply of Phosphate-rich Organic Manure (PROM) in _____ state

I / We hereby submit our application along with Annexure I & II duly signed by me / us.

I / We have read instructions & provided correct and true information in Annexure & agree to abide by all the terms & conditions.

Yours faithfully,

(Signature & Seal)

(Proprietor / Authorized Signatory)

Encl:

- Duly Filled application form for registration
- List of documents enclosed. (Only as per instruction for registration).

Annexure II

APPLICATION FORM

Registration for supply of Phosphate-rich Organic Manure (PROM) in Gujarat, Telangana, Andhra Pradesh, Tamil Nadu, Kerala, Haryana, Punjab, Rajasthan, West Bengal, Chhattisgarh, Odisha, Uttar Pradesh, Bihar, Himachal Pradesh

1. Name, address & Email Id of the firm**:**

_____ _____

_____ _____

2. Office Telephone No **:** _____
3. Office Fax No **:** _____
4. Year of establishment **:** _____
5. Constitution of the firm **:** Proprietorship/Partnership/Private Ltd./Public Ltd./Co-operative

(Enclose certified copies of the documents i.e. Partnership deed/Articles of Association/Memorandum of Association/Bye-laws, Certificate of Registration etc. as applicable)

6. Details and Validity of selling License : _____
7. Year wise quantity of **Phosphate-rich Organic Manure (PROM)** - manufactured during last two years (2024-25 & 2025-26)

(Qty in MTs)

2024-25	**2025-26**

8. Name of the contact person: _____
9. Phone No of contact person:
   a. Office **:** _____
   b. Mobile **:** _____

10. Name & address of your unit/units: _____

_____

_____

11. State-wise total Quantity Offered for **Phosphate-rich Organic Manure (PROM)** on FOR basis, inclusive of bags as per design and specification by RCF and RCF margin of 8% of Purchase Price (Base Price); excluding GST, Dealer Margin and other terms as per mutual agreement

Sr. No.	**States**	**License Number- valid up to**	**Quantity Offered (MT's)**	**Price (Rs. PMT)**
1				
2				
3				
	Total			

*Note: Price may vary depending on market scenario keeping RCF margin @8% of Purchase Price (Base Price); excluding GST, Dealer Margin and other terms as per mutual agreement

12. GST No: ----------
13. PAN No: ----------

DECLARATION ABOUT COMMONNESS WITH ANY OTHER FIRM WHO HAS APPLIED FOR THE REGISTRATION AGAINST SAME ADVERTIZEMENT:-I hereby solemnly declare that the Proprietor / Partner/ Director, of this firm is **COMMON / NOT COMMON** (Strike off whichever is not applicable) with any Proprietor / Partner/ Director, of other firm who has applied for the registration against same Advertisement. In case of commonness between Proprietor / Partner / Director with other firm who has also applied against same Tender, please mention the name of the firm. (Tick as applicable)	□ **COMMON** □ **NOT COMMON** (If COMMON -please furnish details)
DECLARATION ABOUT RELATIONSHIP WITH EMPLOYEE OF RCF:- I hereby solemnly declare that the Proprietor/ Partners/ Directors of this firm or any employee of the firm or any person acting on behalf of the firm, either directly or indirectly, **has relationship / has no relationship with** any of the employees of RCF(Strike off whichever is not applicable). If the tender is common with RCF employee, then the name of RCF employee along with relationship should be given.(Tick as applicable)	□**Has relationship** □**Has no relationship** (If has relationship - please furnish details)
Declaration about relationship with AUTHORISED FERTILIZER DEALER of RCF IN RESPECTIVE STATE. I / We hereby solemnly declare that the proprietor, /one or more Partner, / Director of this firm, / company is **COMMON / NOT COMMON** (Tick as applicable) with any other firm who is the authorized fertilizer dealer of RCF in **respective State** of said rake point. **NOTE:** In case, subsequently if the declaration is given for pre-qualification is found incorrect OR false, the applicant shall be immediately de-listed from RCF panel**.**	□ **COMMON** □**NOT COMMON** (If COMMON -please furnish details)

I/WE certify that all information furnished by me / us is correct & true and in the event that the information given is found to be incorrect / untrue, RCF Ltd reserves the right to disqualify us without giving any notice or reason thereof.

(**Signature & Seal**)

(Proprietor/ Authorised Signatory)

* *

A. List of mandatory documents for Registration.

No.	Details of Phosphate-rich Organic Manure (PROM) Manufacturer
1	Name of the Manufacturing Company
2	Address of Manufacturing Plant and Registered Office of Manufacturer
3	Registration Certificate of the firm
4	GST No.
5	Pan No. of Manufacturer
6	Selling license (of the state where supplier is seeking registration to supply material)
7	CA certified total annual production with UDIN
8	MOU/MOA copy of the firm
9	Duly filled and signed application form and manufacturer registration form on Party`s letter head